

Application Questions - Note this is a draft. We may adjust some of these questions before the portal opens, but it will give you a general idea of the information you will need to provide. The following should be considered a DRAFT.

## **Who are you?**

Project Contact. This person will be your chief contact, responsible for reporting and other communication with the Fund..\*

Email (links for save and resume and notification emails will go here.) If you need to save and resume, navigate to the bottom and click the link there. \*

Name of Lead Organization\*

Name(s) of partner organizations\*

Can you tell us the names of the individuals who you think might be involved, including people at each partner organization and people who might contribute as advisors or consultants? List their names and affiliations. If you don't know yet, that's not an issue. We are just trying to get an idea of scope.\*

## **What's your story?**

Which of the Community Fund's priorities does your project fit best?\*

Drop down menu

Within our priority areas, we have identified some areas of special emphasis. Check all that apply. Your project does not have to concern these topics, but these are areas where we especially want to have an impact on the community.

Early childhood literacy

Access to affordable housing

Access to affordable and convenient transportation

Access to quality medical care

Our project does not concern one of these areas of special emphasis.

What is the story behind this project? Why is this work necessary to build hope and prosperity on the South Cumberland Plateau? \*

Now, thinking about your story, what will be the most important result that comes out of your proposed collaborative project?\*

Tell us how you know the result you hope for is important. If you have conducted any research or made any systematic observations, let us know what they are. If you have learned about any best practices from others' work, be sure to talk about them. Provide any historical information, current research, statistics, or data to support your assessment of the need for this project. \*

The Project Summary In no more than three sentences, describe the project for which you are asking for funding. This answer will serve as an “elevator pitch” for your project as well as in news releases should your project be funded.\*

## **Project Description**

Give us a step-by-step description of what you will do. Try to think of all the steps involved. Place these action items in chronological order

When will the project begin?

When will it end?

How will you measure your success?

In whatever way you wish, tell us what success looks like for your project. What is your vision?

Your previous answer described your vision of success. In this space, tell us how you will measure your success. If you can, be sure to identify sources of information: what “indicators” you are measuring, and what constitutes success.

Project deliverables: what specific tasks will you accomplish. Try to think of this in terms of numbers. For example, if you are teaching children to read, how many will you teach? This question has to do with measurable outputs.

## **What are your qualifications?**

In whatever way you wish to do this, tell us how you are prepared for this work, either because you have sought training, have professional experience, life experiences, or education that will inspire us that your project is achievable. \*

Explain how the collaboration you have created between two or more organizations adds to the potential for success of this project and the potential for positive impact. What does each partner bring to the table?\*

What are risks associated with this project, how will you prepare for and manage for those risks?\*

How can we help?

What is the total amount of your request?\*

What is the total cost of the project, including your requested grant? (upload a project budget\*)

Besides awarding you a grant, how may we help you achieve the result you desire?